

VBA SOURCE CODE BOOK

INCOME TAX MANAGER UPDATED

DOCUMENTS

TAX YEAR	Name	Type
2018	2018-W2.jpg	W-2
2019	2019-1099.png	1099-MISC
2020	Brickhouse-Recel Receipt	
2021	BICC Test- Recel Home Bus.	

TAX SUMMARY FOR YEAR ENDING 2019

Trans. Type	Form/Doc. Type	Document Name	Vendor / Issuer	Amount
Expense	Medical	Medical Receipt1.jpg		\$1,200.00
Income	W-2	2019-W2.png		\$50,000.00
Income	1099-MISC	2019-1099a.png	Sakhatskiy	\$10,000.00
Income	1099-INT	1099-int-2019.jpg	Browns Real Estate	\$32,000.00
Expense	Receipt	Receipt_Clubbebe.jpg	South Bay	
Expense	Home Bus.	Brickhouse-Receipt.jpg	Brick House	\$649.35
Expense	Medical	Medical-Hospital-Bill-Receipt-Template.jpg		

W-2 Wage and Tax Statement

John Smith
4567 Main Street
Rock Hill, SC 29730

From: randy@ExcelForFreelancers.com
To: MrTaxman@Taxbusiness.com

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Excel For Freelancers

Take Tax Preparation To The Next Level With This Excel Income Tax Manager



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by: *Randy Austin*

ABOUT THE AUTHOR

A two-time Microsoft MVP & lifetime Excel enthusiast, Randy Austin founded Excel For Freelancers in 2017. Excel For Freelancers quickly became the most prominent resource Excel for developers to learn how to turn their passion for Excel into profits by building & selling their own excel-based applications for passive & recurring income.

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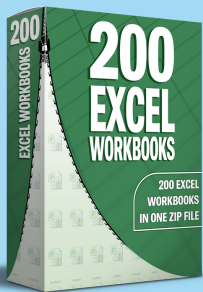
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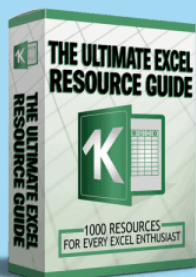
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```
1 Private Sub Worksheet_Change(ByVal Target As Range)
2     If Not Intersect(Target, Range("N4" )) Is Nothing And Range("N4" ).Value <> Empty
3         Then
4             Range("M6" ).Validation.Delete 'Delete any data validation
5             Range("M6" ).Validation.Add xlValidateList, xlValidAlertStop, , "=" & Range(
6                 "N4" ).Value & "Type"
7         End If
8     End Sub
9
10 Private Sub Worksheet_SelectionChange(ByVal Target As Range)
11     If Shapes("ViewDocBtn" ).Visible = True Then Shapes("ViewDocBtn" ).Visible =
12         msoFalse 'Hide Icon on any selection
13     'On selection of year
14     If Not Intersect(Target, Range("D5:D99" )) Is Nothing And Range("D" & Target.Row).
15         Value <> Empty Then
16             Range("B2" ).Value = Target.Row 'Set Select Row (Year)
17             Docs_LoadDocList 'Run Macro to load list of documents for selected year
18             If Range("AA:AA" ).EntireColumn.Hidden = False Then TaxSummary_Refresh 'Refresh
19                 yearly summary if visible
20             End If
21     'On Selection Of Document
22     If Not Intersect(Target, Range("F5:G99" )) Is Nothing And Range("F" & Target.Row).
23         Value <> Empty Then
24             Range("B3" ).Value = Target.Row 'Set Select Row (document)
25             Range("B4" ).Value = Range("E" & Target.Row).Value 'Document ID
26             Doc_Load 'Run Macro to load document
27             End If
28     'On Document Summary Item Selection
29     If Not Intersect(Target, Range("AA9:AE9999" )) Is Nothing And Range("AA" & Target.
30         Row).Value <> Empty Then
31             Range("B7" ).Value = Target.Row 'Set Target Row
32             With Shapes("ViewDocBtn" )
33                 .Left = Range("AF" & Target.Row).Left
34                 .Top = Range("AF" & Target.Row).Top
35                 .Visible = msoCTrue 'Display selection
36             End With
37         Else
38             Range("B7" ).ClearContents
39         End If
40     End Sub
```

```

1 Option Explicit
2 Dim DocRow As Long, DocCol As Long, LastRow As Long
3 Dim SelRow As Long, LastResultRow As Long, ResultRow As Long
4 Dim DocFolder As String, FilePath As String, FileName As String
5 Dim TaxYear As String, FileType As String, DocName As String
6
7 Sub BrowseForDocFile()
8     Dim DocFile As FileDialog
9     With IncomeTax
10        If .Range("J4").Value = Empty Then
11            MsgBox "Please add a tax year before adding any documents"
12            Exit Sub
13        End If
14        TaxYear = .Range("J4").Value 'Tax year
15        'Check for accurate document folder
16        DocFolder = Admin.Range("DocumentFolder").Value & "\" 'Document Folder
17        If Dir(DocFolder, vbDirectory) = "" Or Admin.Range("DocumentFolder").Value =
18            Empty Then
19            MsgBox "Please set a document folder"
20            BrowseForDocFolder 'Run macro to browse for doc folder
21            If Dir(DocFolder, vbDirectory) = "" Or Admin.Range("DocumentFolder").Value =
22                Empty Then Exit Sub
23        End If
24        Set DocFile = Application.FileDialog(msoFileDialogFilePicker)
25        With DocFile
26            .Title = "Browse for Document File"
27            .Filters.Add "Select File", "*.*", 1
28            .AllowMultiSelect = False
29            If .Show <> -1 Then GoTo NoSelection
30            FileName = Dir(.SelectedItems(1)) 'File Name
31            FilePath = DocFolder & TaxYear & "\" & FileName 'Destination File Path
32            If FilePath = .SelectedItems(1) Then GoTo IncorrectFolder
33            If Dir(DocFolder & TaxYear, vbDirectory) = "" Then MkDir (DocFolder & TaxYear
34                ) 'Create Folder If needed for the year
35            If Dir(FilePath, vbDirectory) <> "" Then Kill (FilePath) 'Delete if exists
36            FileCopy .SelectedItems(1), FilePath 'Copy the file to the new path
37            IncorrectFolder:
38        End With
39        .Range("J8").Value = FilePath 'set New File Path
40        .Range("K10").Value = FileName 'Set File name
41        Doc_Show_DocPreview 'Run macro to preview doc
42
43        NoSelection:
44    End With
45 End Sub
46
47 Sub BrowseForDocFolder()
48     Dim DocumFolder As FileDialog
49     Set DocumFolder = Application.FileDialog(msoFileDialogFolderPicker)
50     With DocumFolder
51         .Title = "Browse for document folder"
52         .AllowMultiSelect = False
53         If .Show <> -1 Then GoTo NoSelection
54         Admin.Range("C3").Value = .SelectedItems(1)
55     NoSelection:
56     End With
57 End Sub
58
59 Sub Doc_Delete()
60     If MsgBox("Are you sure you want to delete this document?", vbYesNo, "Delete
61

```

```

1
Appointment" ) = vbNo Then Exit Sub
59 With IncomeTax
60     If .Range("B5" ).Value = Empty Then GoTo NotSaved
61     DocRow = .Range("B5" ).Value 'Document Row
62     TaxDocDB.Range(DocRow & ":" & DocRow).EntireRow.Delete 'Delete db row
63     NotSaved:
64     Doc_New 'Run macro to add new
65     Docs_LoadDocList 'Reload document list
66 End With
67 End Sub
68
69 Sub Doc_Load()
70     With IncomeTax
71         .Range("J4,N4,M6:N6,J8:M8,K10:N10,J12:L12,N12,J14:N19" ).ClearContents
72         On Error Resume Next
73         .Shapes("DocPrev" ).Delete
74         On Error GoTo 0
75         If .Range("B5" ).Value = "" Then
76             MsgBox "Please select a document to load"
77             Exit Sub
78         End If
79         Application.ScreenUpdating = False
80         DocRow = .Range("B5" ).Value 'Document
81         For DocCol = 2 To 9
82             .Range(TaxDocDB.Cells(1, DocCol).Value).Value = TaxDocDB.Cells(DocRow, DocCol)
83             .Value
84             Next DocCol
85             If .Range("J8" ).Value <> Empty Then Doc_Show_DocPreview 'Run Macro To Preview
86             Document
87             Application.ScreenUpdating = True
88         End With
89     End Sub
90
91 Sub Doc_New()
92     With IncomeTax
93         .Range("B4,J4,N4,M6:N6,J8:M8,K10:N10,J12:L12,N12,J14:N19" ).ClearContents
94         On Error Resume Next
95         .Shapes("DocPrev" ).Delete
96         On Error GoTo 0
97         .Range("J4" ).Select
98     End With
99 End Sub
100
101 Sub Doc_Open()
102     FilePath = IncomeTax.Range("J8" ).Value 'Document File Path
103     If Dir(FilePath, vbDirectory) = "" Or FilePath = Empty Then
104         MsgBox "Please select a correct document or browse for another"
105         Exit Sub
106     End If
107     ThisWorkbook.FollowHyperlink FilePath 'Open Document
108 End Sub
109
110 Sub Doc_SavedMsg()
111     With IncomeTax.Shapes("DocSavedMsg" )
112         Dim i As Long, Delay As Double, StartTime As Double
113         .Visible = msoCTrue
114         For i = 1 To 150
115             .Fill.Transparency = i / 150
116             Delay = 0.009
117             StartTime = Timer
118         Do

```

```

1 2 3 4
117 DoEvents
118 Loop While Timer - StartTime < Delay
119 Next i
120 .Visible = msoFalse
121 End With
122 End Sub

123 Sub Doc_SaveUpdate()
124 With IncomeTax
125 If .Range("J4").Value = Empty Or .Range("N4").Value = Empty Then
126     MsgBox "Tax Year and transaction type are required"
127     Exit Sub
128 End If
129 TaxYear = .Range("J4").Value 'tax year
130 DocName = .Range("K10").Value 'Document Name
131 If .Range("B5").Value = Empty Then 'new Document
132     DocRow = TaxDocDB.Range("A9999").End(xlUp).Row + 1 'First AvailRow
133     .Range("B4").Value = .Range("B6").Value 'Next ID
134     TaxDocDB.Range("A" & DocRow).Value = .Range("B4").Value 'Next ID
135     TaxDocDB.Range("J" & DocRow).Value = "=ROW()" 'Set Row Formula
136 Else 'Existing Document
137     DocRow = .Range("B5").Value 'Document Row
138 End If
139 For DocCol = 2 To 9
140     TaxDocDB.Cells(DocRow, DocCol).Value = .Range(TaxDocDB.Cells(1, DocCol).Value)
141     .Value 'Save Data
142 Next DocCol
143 TaxYears_LoadUniqueList 'Refresh year list
144 On Error Resume Next
145 .Range("B2").Value = .Range("D5:D999").Find(TaxYear, , xlValues, xlWhole).Row
146 'Set Year Row
147 On Error GoTo 0
148 If .Range("B2").Value <> Empty Then 'On Accurate Selected year
149     Docs_LoadDocList 'Run macro to refresh document
150     On Error Resume Next
151     .Range("B3").Value = .Range("F5:F999").Find(DocName, , xlValues, xlWhole).
152     Row 'Set Selected Document Row
153     On Error GoTo 0
154 End If
155 End With
156 Doc_SavedMsg 'Run Fade out message macro
157 End Sub

158 Sub Doc_Show_DocPreview()
159 With IncomeTax
160 On Error Resume Next
161 .Shapes("DocPrev").Delete
162 On Error GoTo 0
163 FilePath = .Range("J8").Value 'Document File Path
164 If FilePath = Empty Then Exit Sub 'Exit on no document
165 If Dir(FilePath, vbDirectory) = "" Then
166     MsgBox "Please make sure the document path is correct, or browse for new
167     path"
168     BrowseForDocFile
169     FilePath = .Range("J8").Value 'Set Variable Again
170     If Dir(FilePath, vbDirectory) = "" Or FilePath = "" Then Exit Sub 'Exit on
171     incorrect path
172 End If
173 If .Range("I:I").EntireColumn.Hidden = True Then TaxSummary_Hide 'Run Macro to
174 hide summary (show doc info)
175 FileType = Right(FilePath, Len(FilePath) - InStrRev(FilePath, ".")) 'Get File
176 Extension

```



```

171 | 1 2 | Select Case FileType
172 | | Case Is = "png" , "jpg" , "gif" , "jpeg" , "bmp" , "tiff" 'Picture Type
173 | | .Pictures.Insert(FilePath).Name = "DocPrev"
174 | | Case Else
175 | | .OLEObjects.Add(FileName:=FilePath, Link:=False, DisplayAsIcon:=False).Name =
176 | | "DocPrev"
177 | | End Select
178 | | With .Shapes("DocPrev" )
179 | | .LockAspectRatio = True
180 | | If .Width > 470 Then .Width = 470 'Set Max Width
181 | | If .Height > 700 Then .Height = 700 'Set max Height
182 | | .Left = IncomeTax.Range("P4" ).Left 'Set Left Position
183 | | .Top = IncomeTax.Range("P4" ).Top 'Set Top Postion
184 | | End With
185 | | End With
186 | | End Sub
187 |
188 | Sub Docs_LoadDocList()
189 | IncomeTax.Range("B3,E5:G999" ).ClearContents 'Clear any existing years
190 | If IncomeTax.Range("B2" ).Value = Empty Then
191 | MsgBox "Please select a year"
192 | Exit Sub
193 | End If
194 | With TaxDocDB
195 | LastRow = .Range("A99999" ).End(xlUp).Row
196 | If LastRow < 4 Then Exit Sub
197 | .Range("A3:F" & LastRow).AdvancedFilter xlFilterCopy, CriteriaRange:=.Range(
198 | "Q2:Q3" ), CopyToRange:=.Range("Q2:S2" ), Unique:=True
199 | LastResultRow = .Range("Q99999" ).End(xlUp).Row
200 | If LastResultRow < 3 Then Exit Sub
201 | IncomeTax.Range("E5:G" & LastResultRow + 2).Value = .Range("Q3:S" &
202 | LastResultRow).Value
203 | End With
204 | End Sub
205 |
206 | Sub TaxYears_LoadUniqueList()
207 | IncomeTax.Range("B2,D5:D999" ).ClearContents 'Clear any existing years
208 | With TaxDocDB
209 | .Range("M3:M99" ).ClearContents 'Clear Prev Results
210 | LastRow = .Range("A99999" ).End(xlUp).Row ' Last Row of Data
211 | If LastRow < 4 Then Exit Sub
212 | On Error Resume Next
213 | .Names("Criteria" ).Delete 'Delete Any Criteria
214 | On Error Resume Next
215 | .Range("B3:B" & LastRow).AdvancedFilter xlFilterCopy, , CopyToRange:=.Range(
216 | "M2" ), Unique:=True
217 | LastResultRow = .Range("M99999" ).End(xlUp).Row 'Last Row of Result
218 | If LastResultRow < 3 Then Exit Sub
219 | If LastResultRow < 4 Then GoTo SingleYear
220 | With .Sort
221 | .SortFields.Clear
222 | .SortFields.Add Key:=TaxDocDB.Range("M3" ), SortOn:=xlSortOnValues, Order:=
223 | xlAscending, DataOption:=xlSortNormal
224 | .SetRange TaxDocDB.Range("M3:M" & LastResultRow)
225 | .Apply
226 | End With
227 | SingleYear:
228 | IncomeTax.Range("D5:D" & LastResultRow + 2).Value = .Range("M3:M" &
229 | LastResultRow).Value

```

226	1	End With
227	2	End Sub

```

1 Option Explicit
2 Dim LastRow As Long, LastResultRow As Long
3 Dim PrintRng As String
4
5 Sub TaxSummary_Hide()
6     With IncomeTax
7         .Shapes("DocGrp").Visible = msoCTrue 'Show Document group
8         .Shapes("TaxSummGrp").Visible = msoFalse 'Hidesummary group
9         .Range("I:Z").EntireColumn.Hidden = False
10        .Range("AA:AE").EntireColumn.Hidden = True
11    End With
12 End Sub
13
14 Sub TaxSummary_OpenDoc()
15     Dim FilePath As String
16     Dim SelRow As Long
17     If IncomeTax.Range("B7").Value = Empty Then Exit Sub
18     SelRow = IncomeTax.Range("B7").Value 'Selected Row
19     FilePath = TaxDocDB.Range("Z" & SelRow - 6).Value 'File Path
20     If Dir(FilePath, vbDirectory) = "" Or FilePath = "" Then
21         MsgBox "Document not found or does not exist"
22     Else
23         ThisWorkbook.FollowHyperlink FilePath 'Open Document
24     End If
25 End Sub
26
27 Sub TaxSummary_Print()
28     PrintRng = IncomeTax.Range("AA4:AE" & IncomeTax.Range("AA9999").End(xlUp).Row).
29     Address 'Set Print Address into string
30     IncomeTax.PageSetup.PrintArea = PrintRng 'Set Print Area
31     IncomeTax.PrintOut , , , False, True, False, , , False
32 End Sub
33
34 Sub TaxSummary_Refresh()
35     IncomeTax.Range("AA9:AE9999").ClearContents 'Clear any existing trans.
36     With TaxDocDB
37         LastRow = .Range("A9999").End(xlUp).Row
38         If LastRow < 4 Then Exit Sub
39         .Range("A3:J" & LastRow).AdvancedFilter xlFilterCopy, CriteriaRange:=.Range(
40             "O2:O3" ), CopyToRange:=.Range("U2:Z2" ), Unique:=True
41         LastResultRow = .Range("U9999").End(xlUp).Row
42         If LastResultRow < 3 Then Exit Sub
43         IncomeTax.Range("AA9:AE" & LastResultRow + 6).Value = .Range("U3:Y" &
44             LastResultRow).Value
45     End With
46 End Sub
47
48 Sub TaxSummary_Show()
49     With IncomeTax
50         On Error Resume Next
51         .Shapes("DocPrev").Delete 'Delete doc prev
52         On Error GoTo 0
53         .Shapes("DocGrp").Visible = msoFalse 'Hide Document group
54         .Shapes("TaxSummGrp").Visible = msoCTrue 'Show summary group
55         .Range("I:Z").EntireColumn.Hidden = True
56         .Range("AA:AE").EntireColumn.Hidden = False
57         TaxSummary_Refresh 'Run Macr to refresh data
58     End With
59 End Sub

```

```

59
60
61 Sub TaxSummary_ZipEmail()
62     Dim OutApp As Object, OutEmail As Object
63     Dim DocFolder As String, FilePath As String, TaxYear As String, PDFFile As String
64     Dim Subj As String, Mesg As String
65     Dim ZipFolder As Variant, ZipPath As Variant
66     Dim ShellApp As Object
67     Dim VarRow As Long
68
69     PrintRng = IncomeTax.Range("AA4:AE" & IncomeTax.Range("AA9999" ).End(xlUp).Row).
70     Address 'Set Print Address into string
71     IncomeTax.PageSetup.PrintArea = PrintRng 'Set Print Area
72     TaxYear = TaxDocDB.Range("O3" ).Value 'Select Tax Year
73
74     'Check for accurate document folder
75     DocFolder = Admin.Range("DocumentFolder" ).Value & "\" 'Document Folder
76     If Dir(DocFolder, vbDirectory) = "" Or Admin.Range("DocumentFolder" ).Value = Empty
77     Then
78         MsgBox "Please set a document folder"
79         BrowseForDocFolder 'Run macro to browse for doc folder
80         If Dir(DocFolder, vbDirectory) = "" Or Admin.Range("DocumentFolder" ).Value =
81         Empty Then Exit Sub
82     End If
83     ZipFolder = DocFolder & TaxYear & "\" 'Set Zip Folder
84
85     If Dir(DocFolder & TaxYear, vbDirectory) = "" Then
86         MsgBox "There is no document folder for the year of " & TaxYear & " Please add
87         at least one document to zip up and email"
88         Exit Sub
89     End If
90     PDFFile = DocFolder & TaxYear & "\" & TaxYear & "-Summary.pdf" 'Tax Summary PDF
91     If Dir(PDFFile, vbDirectory) <> "" Then Kill (PDFFile) 'Remove file if existing
92     IncomeTax.ExportAsFixedFormat xlTypePDF, PDFFile, , , False, , , False
93     ZipPath = DocFolder & TaxYear & "-Documents.zip" 'Zip File Name
94
95     'Create Empty Zip File
96     If Len(Dir(ZipPath)) > 0 Then Kill (ZipPath)
97     Open ZipPath For Output As #1
98     Print #1, Chr$(80) & Chr$(75) & Chr$(5) & Chr$(6) & String(18, 0)
99     Close #1
100
101     'Copy & Compress file into folder
102     Set ShellApp = CreateObject("Shell.Application" )
103     ShellApp.Namespace(ZipPath).CopyHere ShellApp.Namespace(ZipFolder).items
104
105     'Keep Script waiting untnil compressing is done
106     On Error Resume Next
107     Do Until ShellApp.Namespace(ZipPath).items.Count = ShellApp.Namespace(ZipFolder).
108     items.Count
109     Loop
110     On Error GoTo 0
111     Subj = IncomeTax.Range("AH7" ).Value 'Subject
112     Mesg = IncomeTax.Range("AH8" ).Value 'Message
113     For VarRow = 7 To 10
114         Subj = Replace(Subj, IncomeTax.Range("AI" & VarRow).Value, IncomeTax.Range("AJ"
115         & VarRow).Value) 'Email Subject
116         Mesg = Replace(Mesg, IncomeTax.Range("AI" & VarRow).Value, IncomeTax.Range("AJ"
117         & VarRow).Value) 'Email Message
118     Next VarRow
119     Set OutApp = CreateObject("Outlook.application" )

```

1

```
1
113 Set OutEmail = OutApp.CreateItem(0)
114 With OutEmail
115     .to = "" 'Email
116     .Attachments.Add ZipPath
117     .Subject = Subj 'Set Subject
118     .Body = Mesg
119     .display 'Use .send to send right away
120 End With
121 End Sub
```

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Thank You!

This source code was created and made available to help you gain a better understanding of how VBA is used to create amazing Excel-based applications.

Thank you so much for your continued shares, likes and support. It really helps.



Excel For Freelancers